

Seattle Port Commission: Audit Committee Meeting		Tuesday, October 21, 2014 8:00 a.m. – 10:00 a.m. Port of Seattle Headquarters, Pier 69, Commission Chambers
Attendees: Commissioner John Creighton Commissioner Bill Bryant Committee Public Member Christina Gehrke CFO Dan Thomas Staff: Tom Barnard, Policy Analyst, Port of Seattle Commission Amy Dressler, Assistant Commission Clerk		Presenters: (in order of appearance) Jim Griggs, Audit Manager Matt Rose, Assistant Audit Manager Elizabeth Pyatt, Assistant State Auditor Kory Hoggan, Senior Manager, MA Tyler Reparuk, Manager, MA Jack Hutchinson, Internal Audit Manager Ruth Riddle, Audit Staff Brian Nancekivell, Audit Staff Ralph Graves, Director, CDD Nora Huey, Director, CPO Ben Wolfgram, Senior Auditor Joyce Kirangi, Director, Internal Audit
Agenda		
Category	Item	Presenter
Minutes	Approval of Audit Committee minutes July 29, 2014	
External Audits	State Auditor’s Office Entrance Conference	Jim Griggs, Audit Manager Matt Rose, Assistant Audit Manager Elizabeth Pyatt, Assistant State Auditor
	Moss Adams Entrance Conference	Kory Hoggan, Senior Manager, MA Tyler Reparuk, Manager, MA
Lease and Concession Audits *	Anton Airfood (dba Anthony’s at Sea-Tac airport)	Jack Hutchinson, Audit Manager
Operational Audits	Central Processing System General Ledger	Ruth Riddle, Senior Auditor
	Comprehensive Operational Audit	None
	Limited Operational Audit Customer Facility Charge (CFC) Compliance	Brian Nancekivell, Senior Auditor
Updates	Report back by Port Staff on CPO Audit	Ralph Graves, Director, CDD Nora Huey, Director, CPO
	Capital Projects Audit Update	Ben Wolfgram, Senior Auditor
Audit Work Plan	Update on the 2014 Audit Work Plan and Process for Risk Assessment for the 2015 Work Plan	Jack Hutchinson, Internal Audit Manager
2015 Audit Budget	Proposed Internal Audit 2015 Budget	Joyce Kirangi, Director, Internal Audit

*Lease and Concession items are reviewed when there are findings, or by Committee request.